Dental office cleaning: what we clean

Walk the suite with your office manager after the last patient and tick each room.

Office _____ **Address** _____

Walked by _____ **Date** _____

Operatories

- ☐ Steps taken from your office's written cleaning routine
- ☐ Chair upholstery and armrests
- ☐ Delivery unit exterior and overhead light handle
- ☐ Assistant's cart, counters, sinks and cabinet pulls
- ☐ EPA-registered disinfectant left for its label dwell time
- ☐ Floor mopped with a fresh pad per room
- ☐ Ceiling vents, monitor tops and light housings above the chair
- ☐ Handwashing sink and eyewash station

Sterilization, lab and imaging

- ☐ Counters, sinks and floor in the order your routine names
- ☐ Staged trays and sterilizers worked around
- ☐ Plaster and stone dust cleared in the in-office lab
- ☐ Imaging room and panoramic alcove dusted, wiped and mopped
- ☐ Lead-apron hooks and door handles

Front desk and waiting room

- ☐ Counter, payment terminal, clipboards and pen cup
- ☐ Picture frames and TV ledge dusted
- ☐ Entry glass
- ☐ Waiting room vacuumed with chairs pulled from the wall
- ☐ Brochure racks squared, water or coffee station wiped
- ☐ Play table, low seating and toy bin exteriors
- ☐ Charts, screens and papers left in place, unread

Consult rooms, restrooms and lounge

- ☐ Consult room dusting, trash and floors
- ☐ Patient restroom and brushing station scrubbed and dried
- ☐ Mirrors, grab bars and floors finished last
- ☐ Lounge counters, microwave, sink and fridge handle
- ☐ Liners replaced in every can, private offices included

Scheduled work

- [ ] Terminal cleaning of an operatory or surgical room
- [ ] VCT scrubbed, burnished or stripped and refinished
- [ ] Traffic lane from the front desk extracted after hours

Notes